

North Carolina Education Lottery Commission Meeting

Tuesday, December 5, 2017 at 9:00 a.m.
North Carolina Education Lottery Headquarters
Possibilities Conference Room
2728 Capital Blvd
Raleigh, North Carolina 27604

Call To Order

Chairman Courtney Crowder

Pledge of Allegiance

NCEL Commission

I. Approval of September 19, 2017 Minutes

Chairman Courtney Crowder

II. Finance and Audit Report

Michelle Lassiter, Director of Finance

- a. October monthly Financial Report (emailed prior to meeting)
- b. Annual Financial Audit form Cherry Bekaert (distributed at meeting)
- c. Internal Audit
 - Audit of Continuous Monitoring (emailed prior to meeting)
 - Audit of Physical and Logical Building Security (emailed prior to meeting)
 - Update on Audit of Gaming System and Instant Inventory RFP and Conversion (no document)
 - Update on External Security Audit (no document)

III. Operations and Personnel Report

Commissioner Jody Tyson

- a. FY 2018 Bonus Plan (emailed prior to meeting)
- b. Responsible Marketing and Advertising Guidelines (emailed prior to meeting)
- c. Corporate Social Responsibility (emailed prior to meeting)

IV. Revenue Generating Committee Report

Commissioner Tony Rand

- a. Digital Instants

V. Executive Director's Report

Alice Garland, Executive Director

- a. HUB Report (emailed prior to meeting)
- b. Contracts over \$90,000 (emailed prior to meeting)
- c. Brand Management Report (no document)
- d. Responsible Gaming Report (no document)
- e. Keno Update (no document)
- f. International Sales

VI. Open Discussion

Chairman Courtney Crowder

VII. Closed Session

- a. Personnel Matter
- b. Annual Confidential Audit Meeting

VIII. Adjourn